

Data Protection Policy for Bexley Interfaith 'Hot Food' Project

Privacy Policy / Data Protection Notice

Your Personal Data

What is Personal Data?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data in the UK is governed by the General Data Protection Regulation (the "GDPR").

Who we are and what we need

Bexley Interfaith Forum will be the 'Controller' of the personal data you provide to us. Our contact details are below. We only collect basic personal data about you which does not include any special types of information or current location based information. This does, however, include name, mailing address, email and mobile phone.

Bexley Interfaith Forum complies with its obligations under the GDPR by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

Why we need it

We need to know your basic personal data in order to provide you with the hot food service to your home.

We will not collect any personal data from you that we do not need in order to provide and oversee this service to you.

The legal basis for processing your personal data

Your data is processed under the conditions of Article 6, 1(f) whereby processing is 'necessary for the legitimate interests of the data controller or a third party, except where such interests are overridden by the interests, rights or freedoms of the data subject'.

We do not do mass mailings or cold calling.

What we do with your data

Your personal data will be treated as strictly confidential, and all the personal data we process is processed only by people specifically working on the 'hot food' project. No other third parties have access to your personal data unless the law allows them to do so. We will not

share your data with third parties. We have a Data Protection regime in place to oversee the effective and secure processing of your personal data.

How long we keep it

Your data will be kept with us until you notify us that you no longer wish to receive the hot food service. You can unsubscribe at any time via phone, email or our website.

What are your rights?

If at any point you believe the information we process on you is incorrect you can request to see this information and have it corrected or deleted. You have the right to object to the processing of your personal data. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter. Our Data Protection Officer is Sabrina Gbemisola and you can contact her on 07718 945 434.

If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law you can complain to the Information Commissioner's Office (ICO).

You can contact the Information Commissioners Office on +44 (0)303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

Our contact details :

Bexley Interfaith Forum, Rev Trevor Wyatt, The Vicarage, 57 Townley Road, Bexleyheath, Kent DA6 7HY

Email: bexleyinterfaithforum@gmail.com

Website: <https://bexleyinterfaithforum.org>